

ALISTER JACKSON

Boulder, CO • alister.jackson@colorado.edu • <http://www.linkedin.com/in/alisterjackson>

EDUCATION:

University of Colorado Boulder – Leeds School of Business

Expected Graduation: May 2029

Bachelor of Science in Business Administration with an emphasis in Finance + Accounting

Cumulative GPA 3.59

Canada College

August - December 2023

Dual enrollment coursework toward Bachelor of Science in Business Administration

HONORS AND AWARDS:

- AP Scholar with Distinction - Demonstrated outstanding college-level achievement on multiple AP exams
- Weston-McNutt Golf Scholarship - Demonstrated unwavering competitive spirit and sportsmanship through Varsity golf and Academics, as well as having position of leadership on Varsity golf team for four years

WORK EXPERIENCE:

University of Colorado Football Team

Boulder, CO

Student Equipment Manager

September 2025 – Present

- Attend football practices three days a week, assist 100+ players, coaches, and staff with equipment needs, ensuring practice runs efficiently, and remains on scheduled time intervals designated by the head coaches' schedule
- Organize and then issue gear to 100+ players and coaches, assist with 5+ daily tasks in equipment room
- Sort and put away laundry and equipment, work to ensure home and away games run as smoothly as possible

Law Offices of Majeed Samara

San Francisco Bay Area, CA

Legal + Administrative Intern

March 2026 – August 2026

- Provide comprehensive administrative support to attorneys and legal staff in a dynamic office environment, improving productivity by 17%
- Organize and maintain both physical and digital filing systems for over 10,000 cases, for accurate record keeping
- Intake clients by noting names and information, handling payments, and recording transactions to company books, ensuring proper collection
- Manage high volume of incoming and outgoing official documentation, contributing to efficient office operations and communication
- Demonstrate attention to detail, professionalism, and strong organizational skills in a professional legal setting

The Peninsula Golf and Country Club

San Mateo, CA

Golf Outside Services

May 2026 – August 2026

- Provided exceptional customer service as the first point of contact for over 200 members and guests at the club daily
- Managed the 80 golf cart fleet, ensuring cleanliness, proper staging, and parking for an optimal guest experience
- Maintained the 250-yard driving range by picking balls, cleaning, and stocking, contributing to a well-kept multi-million-dollar facility

Alister's Odd Jobs

Redwood City, CA

Self Employed/Founder

August 2022 – July 2025

- Applied the 4 P's of Marketing to grow clientele by 52% year over year
- Responded and assisted 75+ clients in a prompt and professional manner, fostered strong client relationships, ensured customer satisfaction, and ensured that the needs of a client were always met to the highest possible level
- Met client needs in an efficient and economical manner, ensured completion of any job, no matter the size

LEADERSHIP AND ACTIVITIES:

Beta Alpha Psi

Boulder, CO

Active Member

August 2026 – Present

- Attend regular chapter events featuring representatives from accounting, finance, and consulting firms, gaining industry insight
- Network with firm professionals and fellow members, building connections to support future internships and opportunities
- Participate in professional development as a member of an international honor organization for accounting + finance students

Young Men's Service League

Bay Area, CA

Volunteer/Group Leader

May 2021 - May 2025

- Volunteered with 4 non-profits, including LifeMoves and Ecumenical Hunger Program, serving thousands of community members
- Organized and led monthly meetings for 30+ peers, working to coordinate community guest speakers and engaging activities
- Delegated tasks to peers and worked with leaders to build schedules for each meeting, ensuring meetings followed an agenda

Carlmont High School Varsity Golf

Belmont, CA

Varsity Captain

August 2021 – June 2025

- Learned leadership skills from coaches and older teammates, applied learned skills to better others as well as team
- Rebuilt team culture around communication and teamwork, growing the roster by 10 players and lowering the team scoring average by 25 shots
- Qualified for Central Coast Sectionals as a Freshman (6th/76), only player on the team to do so for the year

SKILLS AND INTERESTS:

Technical Skills: Experienced user in Microsoft Office Suite (Microsoft Excel, Microsoft PowerPoint, Microsoft Word), Google Workspace, IRS VITA Tax Certification

Foreign Language: Spanish (business proficiency)

Interests: Golf, fishing, being a part of team projects, coming up with solutions to better solve a problem